

OAK CE PRIMARY SCHOOL

ADMISSIONS POLICY

Oak CE Primary School follows Kirklees authority guidelines.

Children start school:

Date of 5th birthday (inclusive)

1st September – 31st August

Term of admission

Autumn (September)

Kirklees Local Authority will admit children up to the PAN (Pupils Admission Number) in order of priority. If, within any one of the priorities listed, we cannot offer all applicants a place, we will give preference to children living nearer the school. Distance is measured in a straight line.

1. children with a Statement of Special Educational Needs or EHC (Education, Health and Care) Plan which names the school.
2. children in public care (looked after children)
3. children who live in the school's Priority Admission Area (PAA) who have an older brother or sister attending from the same address at the date of admission (the younger sibling rule)
4. children who live in the school's PAA
5. children who live outside the school's PAA who have an older brother or sister attending from the same address at the date of admission (the younger sibling rule)
6. children who live outside the school's PAA

What is a Priority Admission Area (PAA)?

All community and controlled schools have a defined priority admission area. It has this name because children living there normally have priority for admission over children who live elsewhere. Some people refer to it as the catchment area. Maps of a school's PAA are available from the school or the Admissions Office at Customer Service Centre, Civic Centre 3, Market Street, HD1 2YZ.

What is the Published Admission Number (PAN)?

Usually, the PAN is the school's net capacity divided by the number of age groups of children in the school (excluding nursery classes). It is agreed following consultation between Kirklees and the school governors. If we decide on a lower number, we have to publish an explanation.

Current PAN **120** Pupils

Further information can be obtained by contacting the Education Service at: Second Floor, High Street Buildings, Huddersfield, HD1 2NQ (Tel: 01484 225008)

Admission Arrangements

All children are admitted to the school in accordance with Kirklees Local Authority Admissions Policy. No pupil will be denied entry to the school because of his/her special educational needs or disability, unless the Governors and Head Teacher are unable to be confident of making effective provision to suit the needs of the individual, which is compatible with the efficient education of other children and with the efficient use of resources, and, where a child has an Education, Health and Care Plan (EHCP), the school is named.

Equality

In accordance with the Equality Act (2010), and the school's Single Equalities Policy, Oak CE Primary School believes that all pupils should be treated with dignity and respect at all times. We aim to create a culture of social inclusion and community cohesion in which all those connected to the school are treated with fairness and feel proud of their identity and able to participate fully in school life. We celebrate the diversity of our school community and we will not tolerate any direct, associated or perceived associated discrimination (less favourable treatment), harassment (bullying), victimisation and inequality, including bullying of any groups or individuals.

Visiting Arrangements

Prospective parents are most welcome to make an individual visit to school by arranging an appointment with the Headteacher.

Parents/carers will be invited to visit the school and meet staff during the term prior to your child's admission.